

Thursday, August 18, 2016 at 9 AM

Present: Terri Thompson (chair), Louise Dix, Dix Davis, Nina Nazarian (interim contact)

The July minutes were not approved because there was not a quorum of the Committee from those who attended the last meeting.

Administrative updates – Nina mentioned that the Council on Aging (CoA) Director/Princeton Center Manager position has about 19 applications. The committee feels that someone with creativity would be important for both positions, and with a nursing background, or a social worker would be a good asset relative to the CoA part of the position.

Discussion on the flu clinic sponsored by Rite Aid Pharmacy on Tuesday, September 27th. Nina explained that the CoA was working to set up a fair for the flu shots to go hand in hand. The Committee suggested that if there were not many vendors, then it would be more welcoming to have the CoA use the Community Room for the event.

Building/Maintenance Issues – Louise mentioned that she had checked the fire extinguishers and Nina mentioned that she spoke with Phil, the company comes in every year.

For the numbering of the studios, Nina mentioned that it would be good to get this done when we have hired the CoA Director/Princeton Center Manager.

Use of the Gymnasium by the Historical Commission for the town wide yard sale on Saturday September 24th. They have used it in the past, so Louise told them that it was fine for them to use the room, but that they need to make sure that they are cleaning up, so that the gym is ready for the church group on Sunday.

Certificates of Liability – Letters need to go out to the tenants letting them know that their certificates have expired.

Potential asbestos insulation in the Community Room closet was not able to be addressed by the Town's contractor for asbestos abatement at the Thomas Prince School given that the project became challenging. Nina explained that Phil Connors will review the subject.

The Committee reviewed the rent payments from the tenants and some tenants are over 3 months behind. Nina will work to follow up with each tenant who is behind.

Adjourn 9:32 AM

Next Meeting: September 15, 2016 at 9 AM